

The Lewisburg Water and Sewer Board held its regular monthly meeting on February 27, 2024. The meeting was held at 100 Water Street, Lewisburg, Tennessee. Board members present were Chairman Bill Marsh and Secretary Joe Harris. Also present, were General Manager Trigg Cathey, Assistant Manager Robert Biggers, Supervisors Pete Griffin, Terry Smith, Caryl Giles, Tommy Wallace, Roscoe Brannon, Pat McCandless, Chris Haislip, Billing Clerk Lucy Demastus and Administrative Assistant Lisa Parsons. Jim Marshall (Jackson Thornton), Billy Coble and representees from CSDG Kyle Griffin, Josh Sutton, and Craig Hunter. Board member Peggy Harwell was absent.

Chairman Bill Marsh called the meeting to order at 12:00 pm

- Item 1.** The motion was made by Bill Marsh to approve the minutes from the January 23, 2024 meeting. Joe Harris seconded the motion. Motion passed. Voice vote – 2 ayes.

- Item 2.** January Bills and Financial Statement – Administrative Assistant Lisa Parsons reported on The January 2024 bills and financial statement. Joe Harris made a motion to approve the January 2024 bills and financial statement. The motion was seconded by Bill Marsh. Motion passed. Voice vote – 2 ayes.

- Item 3.** Water – Sewer Request – There were 12 residential water tap requests and 8 requests for residential sewer in the month of January.

- Item 4.** Water Plant- Reports and Memos – The water plant operated at an average of 20.8 hours per day. The plant monthly capacity was 90.3%. The three-month water loss average was 29.8 % for the month of January.

- Item 5.** Wastewater Plant- Report and Memos - Employees processed 206,863 gallons of sludge into biosolids and hauled 26,600 gallons of sludge from the Cornersville WWTP to be converted into biosolids.

Flow Totals:

Employees treated and discharged 102.9 MG of wastewater at the Lewisburg Plant.
Employees treated and discharged 4.8 MG of wastewater at the Cornersville Plant.

Trips/Classes

Micah and Jamal attended Intro to Lab Methods class at Fleming Training Center. They received their certifications and 5 months' time served toward operator certification.

Pretreatment

Old Hickory Smokehouse was sampled.

Tours/Visits/Inspections

NA

Item 6. Other Business

6a. Project Update

1. Big Rock Creek sewer improvement project - We have been awarded the (CDBG) Community Development Block Grant of \$450,000 for wastewater improvements. This project is the rehabilitation of the sewer main pipes on the walking trail next to Lone Oak cemetery. Bid opening was December 15, 2023. We received three bids. John T. Hall constructions company was low bidder at \$1,536,125. The 36" bore under the railroad was completed on 2/21/24. Now pipe and manhole replacement will resume.
 2. The Installation of a new 8-inch water line to Cornersville - This line will run 5,200 feet from Underpass Road to Beechwood Ave. We are doing it with in-house labor. We were able to install the line across the creek during dry weather. We are through the rocky short section and are in soil that is easier to dig. We have completed 3,300 feet, or 63% of the line.
- 6b. Jim Marshall – Rate Study – Jim Marshall with Jackson Thornton CPA presented a proposal to do a rate study.
- 6c. David Buschmann – discuss two potential projects:
Granite View Residential Community
Bridle Downs Residential Community - Kyle Griffin (CSDG) discussed the status of the water availability for these projects. It was explained to him that at this time only projects with approved preliminary plats had available water taps.
- 6d. Approval of FROG policy – (fats, rags, oils, and grease) – Bill Marsh made a motion to approve the FROG (fats, rags, oil, and grease) policy. The motion was seconded by Joe Harris. Motion passed. Voice vote – 2 ayes.
- 6e. Resolution – Fourth Amendment to LWW Defined Benefit Pension Plan – Bill Marsh made a motion to adopt the resolution to amend the LWW Defined Benefit Pension Plan. The motion was seconded by Joe Harris. Motion passed. Voice vote – 2 ayes
- 6f. Approval of Personnel Policy #16 revision – Joe Harris made a motion to approve revised personnel policy # 16. Bill Marsh seconded the motion. Motion passed. Voice vote – 2 ayes.

Meeting adjourned at 12:35 pm

Chairman, Bill Marsh

Secretary, Joe Harris

