

The Lewisburg Water and Sewer Board held its regular monthly meeting on May 14, 2024. The meeting was held at 100 Water Street, Lewisburg, Tennessee. Board members present were Board Chairman Bill Marsh and Secretary Joe Harris. Also present, were General Manager Trigg Cathey, Assistant Manager Robert Biggers, Supervisor, Tommy Wallace, Billing Clerk Lucy Demastus and Administrative Assistant Lisa Parsons. Mitchell Smith with Winnett and Associates was also in attendance.

Chairman Bill Marsh called the meeting to order at 12:00 pm.

**Item 1.** The motion was made by Bill Marsh to approve the minutes of the March 19, 2024 meeting. Joe Harris seconded the motion. Motion passed. Voice vote – 2 ayes.

Joe Harris signed the minutes from the April 9, 2024 meeting. Joe Harris was the only Board member present at this meeting.

**Item 2.** April Bills and Financial Statement – Administrative Assistant Lisa Parsons reported on the April 2024 bills and financial statement. Joe Harris made the motion to approve the April bills and financial statement. The motion was seconded by Bill Marsh. Motion passed. Voice vote – 2 ayes.

**Item 3.** Water – Sewer Request – There were 9 residential water tap requests and 3 requests for residential sewer in the month of April.

**Item 4.** Water Plant- Reports and Memos – The water plant operated at an average of 19.1 hours per day. The plant monthly capacity was 84.1%. The three-month water loss average was 28.6 % for the month of April.

**Item 5.** Wastewater Plant- Report and Memos - Employees processed 249,513 gallons of sludge into biosolids and hauled 32,200 gallons of sludge from the Cornersville WWTP to be converted into biosolids.

#### **Flow Totals:**

Employees treated and discharged 64.4 MG of wastewater at the Lewisburg Plant.  
Employees treated and discharged 3.2 MG of wastewater at the Cornersville Plant.

#### **Trips/Classes**

Cathy attended Cross Connection class at TAUD to renew certification.

#### **Pretreatment**

Talos was inspected. West Rock was sampled twice, Baron three times and Old Hickory Smokehouse once.

#### **Tours/ Visits/Inspections**

Leadership Marshall toured the plant.

Item 6. Other Business

6a. Project Update

1. Big Rock Creek sewer improvement project - We have been awarded the (CDBG) Community Development Block Grant of \$450,000 for wastewater improvements. This project is the rehabilitation of the sewer main pipes on the walking trail next to Lone Oak cemetery. Bid opening was December 15, 2023. We received three bids. John T. Hall constructions company was low bidder at \$1,536,125. The manhole behind Fairview market is being repoured due to a dimensional error. The pipe that crosses the creek mounted on concrete stanchions has been built. We expect the line to be fully operational in two weeks. After that, there will be site repair and the concrete walking trail installed.
2. The Installation of a new 8-inch water line to Cornersville - This line will run 5,200 feet from Underpass Road to Beechwood Ave. We are doing it with in-house labor. Our employees have completed the line, and it has been successfully tested and put into service. We expect this to help us more quickly fill the Cornersville south tank.

- 6b. Mitchell Smith with Winnett and Associates – 2023-2024 audit – Mitchell Smith reported the findings of the 2023-2024 audit to the Board. He found our overall performance and procedural operations to be following state guidelines. He explained one finding involving reconciliation of balance sheets in a timely manner.

Chairman Bill Marsh assured Mr. Smith that this would be addressed and corrected.

- 6c. Resolution – approval to paint lime silo – Joe Harris made a motion to adopt the resolution to enter a contract with Butler Painting to paint the Lime Silo at the waste water plant. The agreed price of this contract is \$19,000. The motion was seconded by Bill Marsh. Motion passed. Voice vote – 2 ayes.
- 6d. Resolution – approval to purchase new Mini – Excavator trailer not to exceed \$12,000 – Bill Marsh made a motion to adopt the resolution to purchase a new mini – excavator trailer at a price not to exceed \$12,000. Joe Harris seconded the motion. Motion passed. Voice vote – 2 ayes.

**Miscellaneous**

Due to a reduction in the amount of medical insurance claims, we received a \$49,556 refund to be used to reduce future premiums. This cannot be expected every year, but this is very good news.

Meeting adjourned at 12:36 pm

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Chairman Bill Marsh

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Secretary Joe Harris

